



Netball Scotland Data Breach Policy



Introduction

Netball Scotland Limited (Netball Scotland) is the National Governing Body of netball in Scotland, the membership organisation responsible for the governance and development of the sport across the country, and Scottish Sirens Limited (Sirens), are a subsidiary of Netball Scotland.

We are registered with the Information Commissioner's Office (ICO) as a "controller" of the personal information provided to us by our members, spectators, volunteers and service users, collected through our Online Members & Events Portal ([Azolve](#)), through the [Netball Scotland website](#), the [Sirens website](#), our [Volunteer Portal](#), via [Google Docs](#) online application forms.

Purpose and Scope

This policy sets out the responsibilities of Netball Scotland to comply fully with the provisions of GDPR and the Data Protection Act.

This policy works in tandem with the Netball Scotland Privacy Notice, the Netball Scotland Employee Workforce Privacy Notice and the Netball Scotland Data Protection Policy.

Definitions

The [UK Information Commissioner's Office](#) (ICO) defines a personal data breach as "a breach of security leading to the accidental or unlawful destruction, loss, alteration, unauthorised disclosure of, or access to, personal data".

They highlight that "personal data breaches" can include:

- Access by an unauthorised third party;
- Deliberate or accidental action (or inaction) by a controller or processor;
- Sending personal data to an unintended recipient;
- Lost or stolen computing devices containing personal data;
- Unauthorised alteration of personal data; and
- Loss of availability of personal data.

Reporting

If you believe you may have encountered a data breach, complete a Data Breach Report Form (Appendix 1) and report it by sending to us at Netball Scotland, Emirates Arena, 1000 London Road, Glasgow (G40 3HY) or by emailing dp@netballscotland.com.

Our Data Protection Officer is Karen Dunn and the email address for any correspondence is dp@netballscotland.com