

ACCIDENT REPORT FORM

For issues of a child protection nature please use an **'INCIDENT REPORT FORM'**

Your name:	
Your position:	
Player's name:	
Player's Date of Birth:	

Date of accident/incident:
Venue:
Describe below exactly:
What happened?
What action was taken?
What action needs to be taken?

CONSIDER:	
Do you need witness statements?	
Who do you need to Inform?	Date Advised:
Venue operators?	
Netball Scotland?	
Parents/guardians?	
Travel company?	
Event organisers?	

Signed:	
Date:	

A copy should be retained by the club, for serious accidents a copy of this form should be sent to WP@netballscotland.com within 48 hours of accident.

Remember to maintain confidentiality on a need to know basis – do not discuss this accident with anyone other than those who need to know.

See DATA PROTECTION ADVICE for storage guidelines.